

ARTICULATION AGREEMENT
By and Between
Terra State Community College and the
Cincinnati College of Mortuary Science

THIS ARTICULATION AGREEMENT (the "Agreement") is entered into on April 13, 2017 (the "Effective Date") by and between Terra State Community College District (the "College"), with an address of 2830 Napoleon Road, Fremont, Ohio 43420; and the Cincinnati College of Mortuary Science ("CCMS"), with an address of 645 W North Bend Road, Cincinnati, OH 45224. The College is an institution of higher education established pursuant to Section 3354 of the Ohio Revised Code. At its inception in 1882, CCMS was an embalming school. In 1980, CCMS received authorization from the Ohio board of Regents to award the Associate of Applied Science degree, and was awarded accreditation by the Higher Learning Commission in 1982. CCMS became the first private college of mortuary science in the nation authorized to award the Bachelor of Mortuary Science degree in 1986. By 1987, the CCMS bachelor's degree received accreditation by the Higher Learning Commission and the American Board of Funeral Service Education.

The College and CCMS desire to enter into a contract pursuant to which students of the College would be eligible for transfer to CCMS with junior status, according to the terms contained in this Agreement. Notwithstanding any other provisions of this Agreement, CCMS and the College reserves the right to render this Agreement null and void, without any obligation to CCMS or the College, because of insufficient enrollment at CCMS or other financial constraints.

ACCORDINGLY, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. *Description of Articulation Program.*

- a. **Definitions.** Articulation Criteria and Articulation Benefits are defined in Attachment A.
- b. **Articulation Benefits to Students.** CCMS will provide the Articulation Benefits at no charge to past and present students of the College who meet the Articulation Criteria. Articulation Criteria for which the student is eligible to receive transfer credit will be based upon the articulation agreement in place the term the student is admitted to CCMS.
- c. **Accreditation of the College.** The College warrants that it is accredited by the Higher Learning Commission. The College will notify Cincinnati College of Mortuary Science if such accreditation ceases to exist.
- d. **Accreditation of Cincinnati College of Mortuary Science.** CCMS warrants that it is accredited by the American Board of Funeral Service Education and the Higher

Learning Commission. CCMS will notify the College if such accreditation ceases to exist.

- e. Admissions Processing. For those past or present students who meet Articulation Criteria 1(a-e), CCMS will consider their applications for admission in accordance with standard CCMS admission application evaluation criteria, while favorably recognizing students' accomplishments at the College.
- f. Non-Exclusivity. This Agreement is not exclusive, and either party may enter into similar agreements with any other party.

2. *Term and Termination.*

- a. Term. This Agreement will run from the Effective Date until the end of the last day of the spring 2022 academic term of the College, at which time this Agreement will automatically expire.
- b. Termination.
 - i. Either party may terminate this Agreement in the event of a material breach by the other party, effective upon the later date to occur of (i) the end of the next admissions application and review period of CCMS, or (ii) the date that is 90 days after the notice that includes a description of the breach; *provided* in either case that the breaching party shall be allowed until said effective date to cure said breach, and if the breach is so cured the termination notice will be of no effect.
 - ii. Either party may terminate this Agreement at any time for any or no reason effective one year after providing written notice of its intent to terminate to the other party.
- c. Post-Termination. Upon expiration or termination of this Agreement for any or no reason, College students previously accepted by or admitted to CCMS shall continue to receive the benefits contemplated by this Agreement.
- d. The parties recognize and understand that the College or its funding may be contingent upon the availability of lawful appropriations by the General Assembly of the State of Ohio. If the General Assembly fails to continue current levels of funding for the College, this Agreement may cease without penalty to CCMS or the College as of the date of the reduction of funding by the State of Ohio, and CCMS and the College will have no further obligation to carry out this Agreement. Should any other unexpected event cause a need to address the viability of this Agreement, the parties agree to work toward a mutually acceptable resolution. This section is not meant to limit other rights of the parties to terminate this Agreement.

3. *Miscellaneous.*

- a. **Severability.** If any Section or provision of this Agreement be held illegal, unenforceable, or in conflict with any law by a court of competent jurisdiction, such Section or provision of this Agreement shall be deemed severed from this Agreement and the validity of the remainder of this Agreement shall not be affected thereby.
- b. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio applicable to contracts made and to be enforced wholly within Ohio.
- c. **Jurisdiction.** The parties to this Agreement each specifically consent to jurisdiction in Ohio in connection with any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof. Venue for any dispute between the parties arising out of this Agreement or pertaining to the subject matter hereof will be in an Ohio court of competent jurisdiction
- d. **Survival.** Sections 2(c) and this Section 3 will survive termination or expiration of this Agreement.
- e. **Notices.** All notices or other written communications relating to termination, expiration, or any other legal matter relating to this Agreement will be effective when received in accordance with this Section 3(e) and must be given in writing by courier or reputable overnight delivery service, or by certified mail, return receipt requested, to either party at the following address (or to such other address as such party may substitute, by providing a written notice in the manner specified in this Section):

For The Community College:
 Jerome Webster, Ph.D.
 President & CEO
 Terra State Community College
 2830 Napoleon Rd
 Fremont, OH 43420

For Cincinnati College of Mortuary Science:
 Mr. Jack E. Lechner, JR., CFSP
 President & CEO
 645 W North Bend Road
 Cincinnati OH 45224

With a copy to:
 Ohio Attorney General's Office
 Attn: General Counsel for Terra State
 30 E. Broad St., 16th Fl
 Columbus, OH 43215

With a copy to:
 Pamela Donlon
 645 W North Bend Road
 Cincinnati, OH 45224

- f. **Waivers and Amendments.** The waiver by either party of any provision of this Agreement on any occasion and upon any particular circumstance shall not operate as a waiver of such provision of this Agreement on any other occasion or upon any other circumstance. This Agreement may be modified or amended only via a writing signed by both parties.

- g. **Assignment.** Neither party may assign its rights or delegate its duties under this Agreement. Any attempted assignment or delegation in violation of this Section would be null and void.
- h. **Complete Agreement; Integration.** This Agreement contains the complete understanding of the parties with respect to the subject matter hereof and supersedes all other agreements, understandings, communications and promises of any kind, whether oral or written, between the parties with respect to such subject matter.
- i. **Counterparts; Facsimile Signatures.** This Agreement may be executed in multiple counterparts, all of which shall be originals and which together shall constitute a single agreement. For the purpose of interpreting this Agreement, facsimile signatures shall be considered equivalent to original signatures.
- j. **Independent Contractors.** The parties are independent contractors, and no agency, partnership, franchise, joint venture, or employment relationship is intended or created by this Agreement. Neither party shall make any commitment, or give the impression that it has authority to make any commitment, on behalf of the other party.
- k. **Compliance with Laws.** The parties will comply with all applicable laws and regulations in performing their obligations hereunder. When taking actions (or failing to act) in any way relating to this Agreement, each party agrees that it will not unlawfully discriminate against any person on the basis of race, sex, religion, disability, age, national origin, ancestry, military status, sexual orientation, gender identity and expression, veteran status, pregnancy, or color.
- l. **Omissions & Errors.** If any terms, words or clauses are inoperative by virtue of error or omission on the part of either party, the inoperative term, word or clause will be replaced automatically with a valid, enforceable and operative provision as close to the original language as may be possible which preserves the economic benefit to the Parties.
- m. **Data Exchange.** The parties shall exchange information regarding student success related to this Agreement. The College will provide upon request a directory list of graduates from the College following each graduation while complying with the Family Educational Rights and Privacy Act, Gramm-Leach-Bliley Act of 1999. CCMS will provide the College with information regarding the success of students transferring to CCMS while utilizing the benefits of this Agreement.
- n. **Promotion and Advertising.** All promotion and advertising of the Articulation Agreement must conform to the requirements in Attachment B.


INTENDING TO BE LEGALLY BOUND, by signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign on behalf of and to bind his/her party to all of the terms and conditions of this Agreement as of the Effective Date.


Terra State Community College:

Cincinnati College of Mortuary Science:

By:  4/13/17
Jerome Webster, Ph.D. DATE
President & CEO

By:  4/13/17
Jack E. Lechner, JR., CFSP DATE
President & CEO

By:  4-13-17
Jennifer Spielvogel, Ph.D. DATE
Interim Vice President, Academic Affairs

By:  4-13-17
Ms. Teresa Dutko DATE
Senior Faculty

This agreement is effective with newly admitted Cincinnati College of Mortuary Science students beginning April 13, 2017

This agreement will be reviewed yearly.

**Attachment A
To The
Articulation Agreement Dated April 13, 2017
By and Between
Terra State Community College and the Cincinnati College of Mortuary Science**

Articulation Criteria and Articulation Benefits

1. ***The standard articulation criteria (“Articulation Criteria”) are:***
 - a. Completion of an Associate Degree.
 - b. Achieving a minimum overall cumulative grade point average of 2.5
 - c. Submission of an official Terra State college transcript.
 - d. Fulfillment of residence requirements for the bachelor’s of mortuary science at the Cincinnati College of Mortuary Science. The requirement for the degree is completion of a minimum sixty one (62) credit hours of coursework at CCMS. Credit earned by means of transfer courses does not count toward residence.
 - e. Courses for which the student is eligible to receive transfer credit will be based upon the articulation agreement in place the term the student is admitted to the Cincinnati College of Mortuary Science.

2. ***The articulation benefits (“Articulation Benefits”) are:***
 - a. Facilitate transfer of courses between the College, ASSOCIATE OF ARTS, and Cincinnati College of Mortuary Science, BACHELOR OF MORTUARY SCIENCE, (see Appendix 1).
 - b. Benefitting Northwest Ohio by infusing the job market with qualified graduates.
 - c. Students with 3.5 GPA will be eligible to apply for Cincinnati College of Mortuary Science scholarships.
 - d. A student who completes all of the associate degree requirements in the ASSOCIATE OF ARTS DEGREE at Terra State Community College (see Appendix 1) will be admitted into CCMS BACHELOR OF MORTUARY SCIENCE program with junior status (see Appendix 2).
 - e. Students who complete the program at TSCC with a 2.5 GPA will be guaranteed admission to CCMS. TSCC will provide an official transcript to CCMS at no cost to the student. Additionally, CCMS will waive the application fee.

Attachment B
Marketing and Advertising Restrictions
Promotion of Partnership to Domestic and International Students

In order for CCMS and Terra State to reach out to partners and the community effectively, it is important to monitor the impression conveyed through all forms of communication such as advertising, publications, and signage. The sum total of all impressions generated by these communications must be effective and meaningful to the audiences with which the partners communicate.

Therefore, the parties agree that any use of the other's name, trade name, trademark, logo, and tagline, or any other defining symbol or name associated with either entity during the term of this Agreement shall be for the sole purpose of promoting this Agreement. Express written permission or a limited license is required to use the other party's name, trade name, trademark, logo, tagline, or any other defining symbol or name associated with either entity. Neither party will use the other's name or symbols in a way that would cause confusion in the public mind as to the relationship between the parties. All written materials associated with this agreement must distinctly note the termination date of the Agreement, the degrees within the Agreement, and the average additional hours required to complete the completion degree.

Any and all promotional materials, including written, verbal, video graphic, electronic, or multimedia of any kind must be reviewed by both prior to any use or distribution.

Contact for:

Terra State Community College:
Office of the President
Terra State Community College
2830 Napoleon Road
Fremont, Ohio 43420

Cincinnati College of Mortuary Science:
Office of the President
Cincinnati College of Mortuary Science
645 W North Bend Road
Cincinnati, OH 45224

Cincinnati College of Mortuary Science



ALL PROGRAM COURSE CURRICULUM

A.A.S. Program consists of Semesters I, II, III (approximately 12 months / 47 total credit hours)

B.M.S. Program consists of Semesters I, II, III, IV (approximately 15 months / 62 total credit hours)

	COURSE NO.	COURSE TITLE	COURSE CREDITS	SEMESTER CREDITS	PROGRAM CREDITS
SEMESTER	SOC311	Social Aspects of Death and Dying	2		
	MGT315	Business Law and Ethics	3		
	MGT314	Funeral Service Management I	3		
	SCI318	Embalming Microbiology & Pathology	3		
	SCI316	Embalming Theory I	3		
	SCI317	Clinical Mortuary Practice I	1	15	
SEMESTER	SOC322	Professional Relationships in Funeral Service	2		
	SCI328	Restorative Art I	3		
	SCI328L	Restorative Art I Lab	-		
	MGT324	Funeral Service Management II	3		
	SOC321	Historical to Contemporary Funeral Practices	3		
	MGT323	Cemetery & Cremation Fundamentals	2		
	SCI326	Embalming Theory II	3		
	SCI327	Clinical Mortuary Practice II	1	17	
SEMESTER	SOC331	Psychology of Grief	3		
	MGT334	Funeral Service Management III	3		
	SCI338	Restorative Art II	2		
	SCI338L	Restorative Art II Lab	-		
	SCI336	Embalming Theory III	3		
	SCI337	Clinical Mortuary Practice III	1		
	MGT335	Mortuary Science Capstone	3	15	47-A.A.S.
B.M.S. confirmation only	SOC442	Funeral Aftercare	1		
	SOC441	Death in Media and Literature	1		
	MGT443	Disaster Management	2		
	SCI446	Gross Anatomy	2		
	MGT444	Funeral Service Co-op	6		
	MGT445	Funeral Service Seminar	3	15	62-B.M.S.

Curriculum, course descriptions, and textbooks are subject to change. All information supplied is believed to be accurate at time of publication

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science



ALL PROGRAM COURSE CURRICULUM

A.A.S. Program consists of Semesters I, II, III (12 months / 47 total credit hours)

B.M.S. Program consists of Semesters I, II, III, IV (16 months / 62 total credit hours)

	COURSE NO.	COURSE TITLE	COURSE CREDITS	SEMESTER CREDITS	PROGRAM CREDITS
SEMESTER I	SOC311	Social Aspects of Death and Dying	2		
	MGT315	Business Law and Ethics	3		
	MGT314	Funeral Service Management I	3		
	SCI318	Embalming Microbiology & Pathology	3		
	SCI316	Embalming Theory I	3		
	SCI317	Clinical Mortuary Practice I	1	15	
SEMESTER II	SOC322	Professional Relationships in Funeral Service	2		
	SCI328	Restorative Art I	3		
	SCI328L	Restorative Art I Lab	-		
	MGT324	Funeral Service Management II	3		
	SOC321	Historical to Contemporary Funeral Practices	3		
	MGT323	Cemetery & Cremation Fundamentals	2		
	SCI326	Embalming Theory II	3		
	SCI327	Clinical Mortuary Practice II	1	17	
SEMESTER III	SOC331	Psychology of Grief	3		
	MGT334	Funeral Service Management III	3		
	SCI338	Restorative Art II	2		
	SCI338L	Restorative Art II Lab	-		
	SCI336	Embalming Theory III	3		
	SCI337	Clinical Mortuary Practice III	1		
	MGT335	Mortuary Science Capstone	3	15	47=A.A.S.
B.M.S. continuation only	SOC442	Funeral Aftercare	1		
	SOC441	Death in Media and Literature	1		
	MGT443	Disaster Management	2		
	SCI446	Gross Anatomy	2		
	MGT444	Funeral Service Co-op	6		
	MGT445	Funeral Service Seminar	3	15	62=B.M.S.

Curriculum, course descriptions, and textbooks are subject to change. All information supplied is believed to be accurate at time of publication.

Effective January 2014

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science

THIS PART IS BLANK INTENTIONALLY

Effective January 2014

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science

SEMESTER I

(15 weeks / 15 credit hours)

SOC311 - SOCIAL ASPECTS OF DEATH AND DYING

Credit Hours - 2

Death in America is studied as it affects both the individual and society. Sociological phenomena related to American attitudes toward death, children and death, terminal illness and hospice care, and suicide are discussed. Special emphasis is placed on their relevance to funeral service practice.

MGT315 - BUSINESS LAW AND ETHICS

Credit Hours - 3

The basic principles of Business Law and ethics are examined in relation to the funeral service profession and how agencies such as the Federal Trade Commission regulate practices, professional contracts, negotiable instruments, sales, and warranties.

MGT314 - FUNERAL SERVICE MANAGEMENT I: ACCOUNTING & FINANCE

Credit Hours - 3

Accounting and financial practices for small business owners and operations including the accounting cycle, development and understanding of financial statements, bookkeeping and banking, payroll, and asset depreciation for funeral service and industry professionals.

SCI318 - EMBALMING MICROBIOLOGY & PATHOLOGY

Credit Hours - 3

Microbial and pathological conditions are examined and how they relate to death, with a concentration in physical and chemical changes, disease transmission and control, sterilization and disinfection, and the affects of disease states relative to the embalming process.

SCI316 - EMBALMING THEORY I (ET I)

Credit Hours - 3

An introduction to the clinical laboratory setting and policies, ET I focuses on topographical and cardiovascular anatomy, as well as basic medical terminology. Pre, during, and post embalming considerations are explored along with an introduction to case analysis. Embalming Theory I is a prerequisite for ET II and CMP II, III.

SCI317 - CLINICAL MORTUARY PRACTICE I (CMP I)

Credit Hours - 1

CMP brings the student into the lab where clinical practices rely heavily upon ET I theories and procedures as the basis for embalming fundamentals and safe clinical practices. Clinical Mortuary Practice is a prerequisite for CMP II, III.

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science

SEMESTER II

(15 weeks / 17 credit hours)

SOC322 - PROFESSIONAL RELATIONSHIPS IN FUNERAL SERVICE

Credit Hours = 2

Business and interpersonal relationships in the funeral service profession are explored. Skills are developed which facilitate relating well with employers and colleagues, bereaved families, and the community at large. Students have the opportunity to develop a resume, to make an oral presentation applicable to funeral service, and to practice empathic care giving and funeral arranging skills.

SCI328 - RESTORATIVE ART I (RA I)

Credit Hours = 3

Emphasis is placed on the natural form and appearance of the cranium and face. Studies include bones and muscles of the head, shapes, proportions, profiles and features. RA lab is a component allowing the students to gain practical experience in modeling and reconstructing features. Wax mediums, cosmetics and color theory are also explored. Restorative Art I is a prerequisite to Restorative Art II.

SCI328L - RESTORATIVE ART I LAB

Included in RA I

Lab application of SCI328 curriculum focusing on modeling and restoration of the human form using armatures and wax.

MGT324 - FUNERAL SERVICE MANAGEMENT II: MORTUARY REGS, VITAL STATS, PRENEED

Credit Hours = 3

Examines current mortuary law theory, state and federal regulations pertaining to funeral homes as a business and directors as licensed professionals. Explores legal rights, duties, liabilities and the various parties involved when arranging for disposition and the order of the death registration process in the United States. Designed to introduce funeral prearrangements and methods of securing market share through permissible, lawful marketing tactics and funding options.

SOC321 - HISTORICAL TO CONTEMPORARY FUNERAL PRACTICES

Credit Hours = 3

The Funeral Directing Curriculum focuses on the basic duties, responsibilities, and expectations of those practicing funeral service, with a historical to contemporary perspective. Explores the influences of religion and burial practices in ancient cultures and the evolution of those customs and beliefs into modern day practice. Examining birth cohorts and various religious rites assists funeral service professionals in conducting the arrangement conference, facilitating various types of funerals, from Celebrant services to supplemental services, including fraternal and military honors.

MGT323 - CEMETERY AND CREMATION FUNDAMENTALS

Credit Hours = 2

A study of the role cemeteries and crematories play within the death care industry. Historical perspectives, both past and present, are discussed as well as their impact on our practices today. The science and statistics behind interment and cremation are presented to provide a greater understanding as to how the funeral industry may better adapt to a rapidly changing landscape.

SCI326 - EMBALMING THEORY II

Credit Hours = 3

ET II focuses on the application of embalming techniques and fluids. The course explores treating the difficult case including delayed embalming, embalming the infant or child, autopsies, organ and tissue donors, trauma due to accident or illness, decomposition, and burns. Vascular difficulties and moisture considerations are also reviewed. Embalming Theory II is a prerequisite for Embalming Theory III.

SCI327 - CLINICAL MORTUARY PRACTICE II (CMP II)

Credit Hours = 1

Required Text: None

CMP II brings the student into the lab where clinical practices rely heavily upon ET II theories and procedures as the basis for embalming fundamentals and safe clinical practices. Clinical Mortuary Practice I is a prerequisite for CMP II.

Effective January 2014

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science

SEMESTER III

(15 weeks / 15 credit hours)

SOC331 - PSYCHOLOGY OF GRIEF

Credit Hours - 3

The grief process and the funeral director's role in facilitating grief are examined. Theories and characteristics of grief are discussed, including unique features of grief related to special losses. Counseling theories and principles are presented and applied to funeral arrangements. Skills are explored in a counseling lab, which includes role-playing. This course must be taken concurrently with Funeral Service Management III and Mortuary Science Capstone.

MGT334 - FUNERAL SERVICE MANAGEMENT III: MANAGEMENT & MERCHANDISING

Credit Hours - 3

The role and function of the funeral director as manager is defined. Management skills, personnel selection, motivation and training, and operations management are discussed. In addition, the merchandising component of the course is designed to develop product knowledge of caskets, vaults, and other merchandise, which may include presentations by manufacturers either on campus or during field trips. Planning funeral home selection areas and displaying merchandise are also explored. This course must be taken concurrently with Psychology of Grief and Mortuary Science Capstone.

SCI338 - RESTORATIVE ART II

Credit Hours - 2

Emphasis is placed on the treatment of various minor restorative techniques including suturing, tissue building, and hair replacement. Treatments of major restorations including abrasions, burns, fractures, decomposition, illness, trauma, and feature rebuilding are also explored.

SCI338L - RESTORATIVE ART II LAB

Included in RA II

Lab application of SCI338 curriculum with a focus on the modeling and reconstruction of features & facial form, hair replacement, and cosmetic application.

SCI336 - EMBALMING THEORY III

Credit Hours - 3

An in-depth survey into embalming chemicals, their compositions, functions, and how they influence organic tissues. This course is designed to aid the embalmer to better understand the reactions of the chemicals used in this field so they may be utilized to greater effect. Successful completion of both Embalming Theories I and II are requisite for beginning this course.

SCI337 - CLINICAL MORTUARY PRACTICE III (CMP III)

Credit Hours - 1

CMP brings the student into the lab where clinical practices rely heavily upon ET III theories and procedures as the basis for embalming fundamentals and safe clinical practices.

MGT335 - MORTUARY SCIENCE CAPSTONE

Credit Hours - 3

This capstone course provides students with hands-on experience in serving a mock bereaved family from the first call through final disposition. Included are embalming and cosmetics, dressing and casketing, arranging, funeral directing, and preparing the required forms and paperwork. In addition, there is extensive review of prior course material in preparation for the National Board Examination. This course must be taken concurrently with Funeral Service Management III and Psychology of Grief.

Curriculum and Course Descriptions

The Cincinnati College of Mortuary Science

SEMESTER IV

(15 weeks / 15 credit hours)

BACHELOR CONTINUATION PROGRAM

SOC442 - FUNERAL AFTERCARE

Credit Hours - 1

The role of the funeral home in providing support to families during the bereavement period is discussed. Consideration of the various components in a continuous care (aftercare) program includes: bereavement literature, personal contact and referrals, grief support groups and web-based support.

SOC441 - DEATH IN MEDIA AND LITERATURE

Credit Hours - 1

This course combines the basic elements of literature with reading and writing about literary selections that have death as a central subject. The readings consist of works of fiction, non-fiction, poetry and drama. Film selections are also included.

MGT443 - DISASTER MANAGEMENT

Credit Hours - 2

This course orients the student to the role of the funeral service practitioner in the management of diseases that involve multiple fatalities. Topics will include the history of multi-death disasters, radiation accidents, dealing with the mass media, setting up a temporary morgue, guidelines for preparation of the dead, identification of the remains, and critical incident stress debriefing.

SCI446 - GROSS ANATOMY

Credit Hours - 2

This course takes a regional approach to gross anatomy with emphasis on those areas of the human body of interest to the embalmer, especially the circulatory system.

MGT444 - FUNERAL SERVICE CO-OP

Credit Hours - 6

The Funeral Service Co-op provides six weeks of practical experience in an off-campus funeral home setting. Students participate in: removals, preparations, dressing and casketing, arrangements, visitations, funerals, and office procedures. The student, the funeral home, and the college enter into a tri-party relationship in which each must accept responsibility for the co-op experience. The goal of this relationship is to provide the student an opportunity, under academic supervision, to participate in the actual practice of funeral service.

MGT445 - FUNERAL SERVICE SEMINAR

Credit Hours - 3

This course provides an in-depth exploration of current issues and trends in funeral service. Key topics include: contemporary legal issues, creative funeral home offerings (such as celebrants, post-funeral gatherings and pet services), and effective use of social media and technology in the funeral home.