

# Spring Semester 2025




# IMPORTANT DATES

From the Cashier's Office  
Effective 1/06/2025 and subject to change

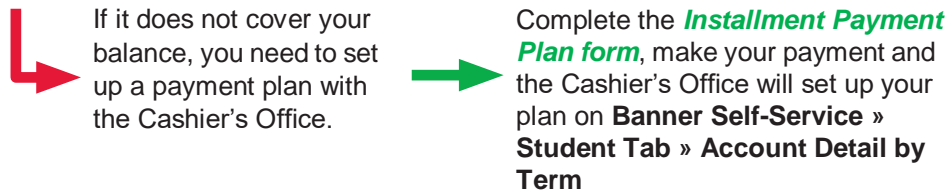
**What:** Spring 2025 Invoice Available    **When:** November 14, 2024  
**Where:** Banner Self-Service student account

## Payment due date January 6, 2025

Complete one of the following, on or before Monday, January 6, 2025:

**1** Pay your account in full. Check/money order,    accepted.  
• Online payment tutorials on my.Terra.edu.

**2** Review **Student Tab » Student Account » Account Detail by Term** to view your financial aid in process.



**3.**

- Submit a **Terra State Company Sponsorship or Agency form**, which must be:
  - Completed and signed by your sponsor
  - Signed by you
  - Submitted to the Cashier's Office by your company or agency via scan or fax
    - Fax: 419.334.9828
    - Email: cashier@terra.edu

### Installment Payment Plan

- Allows you to pay your bill in four installments
- Has a \$20 non-refundable fee
- Set up your payment plan in the Cashier's Office or see the website for payment options
- Any remaining balance past due as of April 25, 2025 and will prevent future registration /attendance

## REFUND POLICY PERCENTAGE BASED ON DROP OR WITHDRAW DATE FOR SPRING 2025

Session	Weeks	DATE		100% Refund		50% Refund		0%Refund
		Start	End	Begin	Thru	From	Thru	Begins
1 Full Term	16	13-Jan	8-May	13-Jan	19-Jan	20-Jan	26-Jan	27-Jan
1st First Half	8	13-Jan	9-Mar	13-Jan	19-Jan	20-Jan	26-Jan	27-Jan
L1 Late Start 1	14	27-Jan	8-May	27-Jan	2-Feb	3-Feb	9-Feb	10-Feb
L2 Late Start 2	12	10-Feb	8-May	10-Feb	16-Feb	17-Feb	23-Feb	24-Feb
2nd Second Half	8	17-Mar	8-May	17-Mar	23-Mar	24 Mar	30-Mar	31-Mar

### Excess Financial Aid

- Refunds begin no sooner than February 13, 2025 to BankMobile\*
- Select or update your refund preference with BankMobile at: <http://bankmobiledisbursements.com/refundchoices/>  
\* Could take up to 2-3 business days depending on your financial institution