



Payment Plan

2830 Napoleon Road Fremont OH 43420-9670
Cashier 419-559-2329 | Fax 419-334-9828 | cashier@terra.edu

CASHIERS' OFFICE
revised 3-23

Spring 2025-202510
(complete new each semester)

Title IV Consent completed Cashier reviewed

Student I.D.

Last Name

First Name

Middle Initial

- *There is a \$20 non-refundable Finance Charge applied to account.
- *Keep a copy of this form. Reminders are sent to your Terra email account only. No statements are mailed.**
- *Payment Plan & First Payment must be received in the Cashiers' Office in order to prevent no pay drop from courses.**
- *If you withdraw from classes, you are still responsible to pay any remaining balance.
- *This worksheet is to be used as a guide only. Refer to the Banner Self Service, Student Account Summary for your current account information.
- *Failure to pay the plan as agreed may result in the account being turned over to the Ohio Attorney General for collection.
- *Grades, transcripts, certificates/diplomas will not be released if there is a balance still due after the final payment date.
- *Registration for future semesters will be denied until the account balance is paid in full or below \$500.00.
- *Not attending or stopping to attend your classes will not reduce or eliminate charges on your account.
- *If you anticipate Financial Aid, Employer Sponsorship, *State Program funds (ex. CCP) etc*, but they are not "credits" or a balance remains after funds are showing as "credits", you're responsible for the balance due. Review your Banner Self Service, Student Account Summary.
- *Title IV Consent must be completed on student account in order to activate payment plan

By signing below, I acknowledge I have read, understood, and agree to the above listed conditions.

Signature

Date

This section to be completed by the Cashiers' Office each semester

Total Charges		\$ _____
Anticipated Financial Aid		\$ _____
Charges to be Financed		\$ _____
Payment 1 Due Date	<u>Monday, January 6, 2025</u>	\$ _____
Payment 2 Due Date	<u>Tuesday, January 28, 2025</u>	\$ _____
Payment 3 Due Date	<u>Friday, February 28, 2025</u>	\$ _____
Payment 4 Due Date	<u>Friday, March 28, 2025</u>	\$ _____
Payment 5 Due Date	<u>Friday, April 25, 2025</u>	\$ _____
Finance Charge (Non-Refundable) Due at signing		\$ <u>20.00</u>